

DUKE ENERGY JOB DESCRIPTION

Job Title: Sr. Underground Journeyman Lineworker	
Job Code: New Position HDP464	FLSA Status: (To be completed by HR)
Business Unit/Department: Customer Delivery	
Work Location: Various	
Reports To (Job Title):	
Form Completed By:	Date: June 2022

I. JOB SUMMARY: (COMPLETE THIS SECTION FOR ALL POSITIONS)

The Senior UG Journeyman Lineworker is responsible for event free compliance, execution of work and maintaining field activities. They have directional authority when a supervisor is not in place or as specified by leadership. The supervisor and specialist provide daily direction to the Sr. UG Journeyman Lineworker

II. RESPONSIBILITIES AND DUTIES: (COMPLETE THIS SECTION FOR ALL POSITIONS)

Describe the major responsibilities and significant job duties required to successfully perform each responsibility. Indicate the approximate percentage of time spent on each responsibility during the year by order of overall importance or impact. Do not list occasional responsibilities taking less than 5% of time. The total should equal 100%.

In addition to the required duties of a UG Journeyman Lineworker, the Sr. UG Journeyman Lineworker responsibilities also include but are not limited to responsibility identified below.

% of Time Performed	Major responsibilities and specific job duties
40%	Ensure event free compliance of the crew <ul style="list-style-type: none"> • Pre and Post job briefings • Safety Imperative • Safety rule and work method compliance • OSHA regulation compliance • Distribution standard • Switching/tagging adherence • Additional responsibilities as assigned
30%	Provide work direction, coaching and mentorship/leadership to Lineworkers in the field Assign tasks to crew members. Note: The Sr. UG Journeyman Lineworker will serve as employee in charge when present. Since these lead employees may not always be onsite and are not established in all regions, the supervisor must also identify other crew members that can serve in the employee in charge role, when appropriate.
20%	Serve as one of the subject matter experts and provide oversight for employees in UG progression <ul style="list-style-type: none"> • Conduct and document crew observations • Provide performance feedback to line workers and supervision When possible, serve annually as UG PAQ assessor or observer to maintain current knowledge
10%	Assist and Collaborate with Distribution Resource Specialist, Resource Management and Engineering to enable proper workflow when required and Work Management to enable proper charging <ul style="list-style-type: none"> • Ensure customer satisfaction

	<ul style="list-style-type: none"> • Ensure accurate material management • Ensure accurate order time keeping
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III. JOB QUALIFICATIONS: (COMPLETE THIS SECTION FOR ALL POSITIONS BELOW THE VICE PRESIDENT LEVEL)

1. List the **required qualifications** for the job. Include what a new employee needs to successfully perform the required responsibilities and duties, such as:

Educational Background/Type of degree – High School, Associate, Bachelor, Master:	High school diploma or equivalent
Years of prior equivalent work-related experience in lieu of a degree (if applicable) :	Two years of UG Journeyman Lineworker experience
Years of prior work-related experience in addition to a degree:	
Licenses, certifications or registrations:	<p>Possess current certifications of a UG Journeyman Lineworker</p> <p>Employees whose certifications have lapsed must successfully complete annual certifications and UG PAQ 4 (Seeking feedback, Directors / VP's, should we allow re-certification or insist that certifications be current at time of application)</p> <p>Possess SCBA certifications</p> <p>Possess Class A CDL</p>
Job-specific knowledge, skills, or abilities:	<p>Good written and verbal communications</p> <p>Able to successfully interact and work with others (including mentoring and leading)</p>

2. List the **preferred qualifications** for the job. Include additional education and work experience that will help an employee do the job but are not essential to successfully performing the required responsibilities and duties.

- Four to five years of UG Journeyman Lineworker experience
- Served as UG PAQ Assessor or Adjunct Trainer
- Served as fill in for Supervisor, CD Operations

3. List the **working conditions** of the job (e.g., **environmental** - temperature, noise, office, plant, field; **physical** - lifting, prolonged sitting; **schedule** - shift, call-out, outage response, etc.).

- Work schedule requires working various shifts as business needs arise
- Position will be responsible for responding to requests to work overtime including being on-call
- Generally available at other times as needed (24/7), demonstrate the ability to work independently, and to work all hours as needed, day or night, weekends, or holidays, and in all weather conditions to perform work required during planned and emergency outages
- Requires ability to travel and stay overnight to various locations and work extended hours to assist in major storm restoration
- Subject to confined spaces (manholes, vaults, etc.)
- Must meet requirements of Safe Working Weight Program (no more than 275lbs)
- This position has a residency requirement. You must reside within 30 road miles of the assigned operations site. In order to meet with aforementioned position requirement, you will be required to relocate from your current residence within 12 months of your start date. Relocation will be entirely at your own expense.

IV. ORGANIZATION: (COMPLETE THIS SECTION FOR ALL POSITIONS WITH AUTHORITY TO HIRE OR TERMINATE SUBORDINATES)

List the job titles that report to the job being evaluated. Indicate the number of incumbents, the job title, reporting relationship (D for direct and I for indirect), and FLSA status (E for exempt and N for nonexempt). This should not include matrix/dotted line working relationships.

# Incumbents	Job Title	Relationship	FLSA

V. INTERFACES: (COMPLETE THIS SECTION FOR ALL POSITIONS AT THE MANAGER LEVEL AND BELOW)

- To perform this job, there is a matrix/dotted line working relationship with others in the following positions at Duke Energy:
- To perform this job, there is frequent interaction with others in the following positions at external companies, regulatory agencies or other organizations:

VI. NATURE OF THE JOB: (COMPLETE THIS SECTION FOR INDIVIDUAL CONTRIBUTOR POSITIONS ONLY)

ENTER AN APPROXIMATE TIME PERCENTAGE FOR THE MOST APPROPRIATE ANSWER TO 1-5 BELOW	Almost Always (% >95%)	Majority (% from 51% to 95%)	Occasional (% from 6% to 50%)	Rarely or Never (% from 5% to 0%)
1. Tasks are straight-forward, routine and often repetitive. Example:		XX		
2. Tasks follow set guidelines or procedures. Example:	XX			
3. Employee must compare alternative courses of action and make a decision after considering options. Example:			XX	
4. Employee receives clear instructions from supervisor regarding what to do and how to do it. Example:	XX			
5. Employee has the authority to make significant choices and decisions, without specific guidance or direction from the supervisor. Example:			XX	

EEO Statement:

Duke Energy is an equal opportunity employer and does not discriminate against any employee or applicant for employment because of race, color, sex, pregnancy, religion, national origin, ethnicity, citizenship, sexual orientation, age, marital status, disability, genetic information, status as a Vietnam Era, disabled veteran, special disabled veteran, Armed Forces Services Medal Veteran, recently separated or other protected veteran. Duke Energy also complies with all applicable state, federal and local laws, regulations and ordinances prohibiting discrimination in places where Duke Energy operates.

Disclaimer:

This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization.